

# Friends of Wantage CE Primary School

Charity no. 1093139

## Minutes of a Committee Meeting

held on

Wednesday 20<sup>th</sup> April 2016 at 2pm



**Present:** Vanessa Hope, Laura Hardy, Natasha Beames, Storm Dinsey, Vanessa Clark, Evy Boehm

**Apologies:** Lucy-Ann Howard, Cathy Godfrey, Vicky Munday

**1. Minutes of the Previous Meeting**

The minutes of the meeting held on 9<sup>th</sup> March 2016 were approved.

**2. Matters Arising from Previous Minutes**

VC confirmed the results of the electronic vote: approval of the funding requests for decodable books (£800) and furnishings for the SEN room (£500). The request for £250 by Y3 was not approved.

**3. Treasurer's Report**

SD tabled an up-to-date Treasurer's Report.

**4. Easter Bingo/Tombola - Debrief**

The feedback regarding the pricing of the Tombola tickets was discussed.

NB expressed Team Mikayla's thanks for the Easter Eggs. The money saved through not buying Easter Eggs enabled the charity to purchase an iPad for a terminally ill child.

**5. Cook for Books**

The next 'Cook For Books' stall will take place on Friday 29<sup>th</sup> April 2016 and will be run by Year 4. Letters/plates/labels will be distributed by CG.

**6. Second Hand Uniform Sales**

The next second-hand uniform sale will take place during the week commencing 25<sup>th</sup> April. There will also be an opportunity to purchase second-hand uniform at the Summer Fair.

**7. Funding for Trips**

The committee discussed the proposal to allocate a certain amount of money to each year group at the beginning of each academic year to cover the cost of an educational aspect of a trip / classroom resources / workshop by an external provider.

The amount of £100 per year group was suggested. There was concern about putting extra pressure on the committee to raise these funds. As this represents a significant expense, the matter will need to be voted on. It was decided that a

vote to approve the request would be held by e-mail in order that the minimum quorum be met.

#### **8. Summer Fair – Update**

VH would like to purchase several weighted gazebos for use at the Summer Fair.

Entrance charge will be £1 per adult with the first 200 people through the gate getting a free carnival whistle.

Mark Baker has kindly agreed to produce posters (A3 and A5 versions are required).

Class Reps will be allocated stalls as follows:

FS1&FS2: Area for the Under 5's

Year 1: Rubber Band Guns

Year 2: Toys & Games

Year 3: Bottle Tombola

Year 4: Chocolate Tombola

Year 5: Sumo Wrestling & Photo Booth/Props

Year 6: Face-Painting, Hook-a-Duck, Splat-the-Rat, Nails & Tattoos, Buzz Wires

SD will run the Silent Auction.

Volunteers are needed for the Tea-Room, BBQ, Entrance-Gate (to be combined with the second-hand uniform rail).

There is the possibility of a donation of meat for the BBQ by Waitrose.

An outside provider is supplying fairground rides/inflatable slide. Also in attendance will be an ice-cream van, the Police and Lenny's Lizards.

In the arena there will be various demonstrations: samba drums, Boogie Beat, Konga, martial arts and Stage School.

In addition the following stalls have been confirmed: Phoenix Trading, Team Mikayla, Green Bean, Sweets & More, Bea at Sparkles, Body Shop at Home, Avon, Neal's Yard, Forever Living, Love Lou, Creative Kidz, hand-made goods, and possibly The Butler Centre.

#### **9. Any Other Business**

It was noted that the refurbished KS2 Library will officially be opened on 21<sup>st</sup> April.

The request for £30 to cover the cost of keyrings for a reflexology workshop for Y6 was provisionally approved (subject to the wider approval of the whole committee).

The committee approved the purchase of dictionaries for the Y6 leaving presents, in line with last year.

A date for the next Gardening Working Party was discussed. VC will circulate the suggestion of Saturday 7<sup>th</sup> May.

An 'Introduction to the PTA/Friends' presentation to new parents is scheduled for 21<sup>st</sup> June.

The AGM is scheduled for Wednesday 29<sup>th</sup> June. It was noted that there will be vacancies for a Secretary and a Treasurer.

It was noted that ice-lollies would need to be pre-ordered from Sainsbury's for Sports Day (5<sup>th</sup>/6<sup>th</sup> July).

The date of the next committee meeting will be Wednesday 25<sup>th</sup> May 2016 at 2pm.

DRAFT