

Friends of Wantage CE Primary School

Charity no. 1093139

Minutes of a Committee Meeting

held on

Wednesday 25th May 2016 at 2pm



Present: Vanessa Hope, Laura Hardy, Vanessa Clark, Sarah Gniadek-Pitt, Cathy Godfrey

Apologies: Storm Dinsey, Lucy-Ann Howard, Vicky Munday, Rachel Lock, Suzie Boote

1. Minutes of the Previous Meeting

The minutes of the meeting held on 20th April 2016 were approved.

2. Matters Arising from Previous Minutes

VC suggested deferring the decision about the allocation of £100 to each year group until after the AGM and the formation of a new committee.

3. Treasurer's Report

SD e-mailed a Treasurer's Report showing funds raised to date of £4,400.

4. Y6 Gifts

A discussion took place about the type of gift to be given to the Y6 pupils as feedback suggests that dictionaries would not be well received. Further research into pricing of year books is required.

5. Y6 Party / Y6 Stalls

It was noted that the Friends' insurance will not extend to venues outside of school premises. Match-funding will only apply to the funds raised by the Y6 stalls at the Summer Fair.

6. Summer Fair

A PA system has been confirmed. Posters have been printed and will be displayed soon. Auction prizes/offers are still coming in so an updated version of the Auction letter will need to be circulated the week prior to the fair. Access to kitchen will be required on the Friday evening. The Governors have agreed to run a beer tent and a shopping list has been provided. Entrance fees to be paid at the main gate at the front of school. Someone to manage the Y4 chocolate tombola is needed.

7. Any Other Business

The request for £150 made by Mrs Godfrey to cover the cost of the purchase of 'First Friends Small World' was provisionally approved.

VC to produce a job description for the Secretary's role.

The date of the next committee meeting will be 22nd June 2016 at 2pm.