



Friends of Wantage CE Primary School

Charity no. 1093139

Minutes of a Committee Meeting

held on

5th October 2017



Present	Cat Ringsell
	Suzy Ditchburn (General Rep)
	Sarah Gniadek-Pitt (Vice-Chair)
	Lisa Withers (Treasurer)
	Beth Elkins
	Victoria Douglas (Secretary)
	Vanessa Hope (Chair)
	Laura Legate (General Rep)
	Claire Tobin
	Laura Hardy
	Suzanne Richardson
Apologies	Caroline Burgess
	Cathy Godfrey

Item	Minute	Action
1	Approval of minutes of the last meeting <ul style="list-style-type: none"> Members approved the minutes of the last meeting 	
2	Matters arising <ul style="list-style-type: none"> See below 	
3	Treasurers Report <ul style="list-style-type: none"> No updates 	
4	Year Group Reps <ul style="list-style-type: none"> Possibly Emma Paton for joint Year 1 – SD will check with her. CR and VSD to share nursery 	SD
5	Cook for Classrooms <ul style="list-style-type: none"> Dates to be published on the web and noticeboards 	VSD
6	Christmas cards <ul style="list-style-type: none"> Have been sent out. To be returned to school by Wednesday 18th October latest. Will be collected by courier Thursday 19th. SGP to put a note on FB and send out reminder by email. VSD to add item to newsletter. 	SGP/VSD
7	Hampers <ul style="list-style-type: none"> One hamper per year group. T.A.s to start saving big boxes. VSD to send letter out after half term. Hampers will be raffled and draw near Christmas. Suggestion for any excess food to be sent to food bank. 	VSD
8	100 Club <ul style="list-style-type: none"> £24 to be paid up front (annual entry fee), will be a draw every month (3 prizes per month). Aim to get it open with deadline of mid-November with first draw by Christmas. 	
9	Christmas Fair <ul style="list-style-type: none"> Proposed date 8th December (TBC). Suggestion to have 'craft-corner' – e.g. hama-beads kits. VH to confirm date. 	VH
10	Second hand uniform sales <ul style="list-style-type: none"> Nickii Ormston has been going through hand over with LW, aim to pass over after uniform sales at parents evenings in November (14th/16th). 	

	Laura Hardy to assist.	
11	Friends email address <ul style="list-style-type: none"> ▪ Friends email address now live. 	
12	Website update <ul style="list-style-type: none"> ▪ Can set up blog – to be used for promoting Friends business. Viewers will not be able to update live but Friends administrators will be able to upload email comments. ▪ VSD and BE to talk to Catherine Mann re. Webpage review 	VSD/BE
13	Any other business <ul style="list-style-type: none"> ▪ Ground under artificial grass may give way under compression so boards will be needed if any heavy items (e.g. cars, tea-cup rides) to go on it (e.g. during summer fair). ▪ Defibrillator in school – ongoing. VH to talk to Elaine Brew ▪ Bingo – 8th February ▪ Friends agreed Year 6 year books to be offered again this year. SD to talk to Becky Hyde re. Photos ▪ Newsletter: Check what trip allowance was spent on last year (VSD to check with LJ). Friends will be donating £800 for 2017/8. Christmas cards – pupils to return their card designs by Monday 16th October. Easy Fundraising (LW has details) ▪ CR proposed Pamper Night – sometime in Feb. ▪ 'Bookworm' event to tie in with World Book Day. Contact local businesses (Mad Hatter Book Shop). 	VH SD CR VSD
14	Date of next meeting <ul style="list-style-type: none"> ▪ Tuesday 7th November 7.30pm at VH house 	